
Report to: LEEDS CITY REGION BUSINESS RATES POOL 2022/23

Date: 7th July 2022

Subject: LEEDS CITY REGION BUSINESS RATES POOL FINANCIAL REPORT

SUMMARY

This report sets out:

- a) The context in which the 2022/23 Leeds City Region Business Rates Pool has been set up;
- b) The governance arrangements and memorandum of understanding for the Leeds City Region Pool;
- c) The current position of the Leeds City Region Pool, including the estimated 2021/22 financial position and the latest income projections for 2022/23;
- d) The proposed allocation of funding for 2021/22 and 2022/23;
- e) The continuation of the Leeds City Region Pool into 2023/24;

1. Introduction

- 1.1. The 2022/23 Leeds City Region Business Rates Pool was designated by Government from 1st April 2022 under the 50% retention scheme. The advantage of forming a business rates pool in this situation is the retention in the region of levy payments that would otherwise have to be made to central government.
- 1.2. Levy payments restrict the relative gains made by tariff authorities from the 50% of business rates growth above the baseline, which are higher than those of top-up authorities. If tariff and top up authorities combine in a pool this can be done in such a way as to retain these levy payments regionally rather than pay them to central government.
- 1.3. The major risk of entering into a Pool arrangement is that if the retained business rates income and associated section 31 grant income of a member authority falls below 92.5% of their assessed spending requirement, or Baseline Funding Level, the payment of a safety net payment from central government will not be forthcoming. This payment will have to be met by the pool and if income to the pool is not sufficient, by member authorities.

- 1.4. In early October 2021, West Yorkshire authorities plus York and Harrogate councils agreed to make an application to continue to pool business rates in 2022/23. In December 2021 the Government announced that this application had been successful and designated the Leeds City Region business rates from 1st April 2022.
- 1.5. This report is written at a time of heightened uncertainty about business rates income and the associated section 31 grant income retained by local authorities. The continued impact of COVID-19 on the region's business rates tax base remains unclear, particularly on factors such as growth and the level of reliefs such as Empty Rate Relief. The level of collection of arrears, as recovery action is reintroduced and additional reliefs brought in to support businesses during the pandemic are phased out, is an area of concern. Additionally, the pressures of the cost of living crisis have started to take effect over the last couple of months and the long term impact of this on collection rates and authority tax bases will require continued close monitoring. It is in this context that the forecasts about the income to the Pool from regional levy payments, discussed further at **Paragraph 4 and 5** of this report, must be considered.
- 1.6. The Leeds City Region Pool exists to benefit the individual members and to further the aims of the region as a whole. During the application process the prospective Pool members agreed that income received by the Pool will be shared out so that each member authority receives at least the same amount that they would if they were treated individually under the Business Rates Retention scheme. Specifically, that if an authority falls into safety net, this will be funded by the levies accumulated by the Pool and if this is not sufficient, by the other member authorities. This is further explained at **Paragraph 6**.

2. Structure of the Leeds City Region Business Rates Pool

2.1. Membership of the Leeds City Region Business Rates Pool is as follows:

- City of Bradford Metropolitan District Council
- The Metropolitan Borough Council of Calderdale
- Harrogate Borough Council
- Kirklees Council
- Leeds City Council
- The Council of the City of Wakefield
- City of York Council

3. Governance of the Leeds City Region Business Rates Pool

3.1. The Pool will be led by a Joint Committee comprising of all the Leaders of the member Authorities making up the Pool.

- 3.2. The draft Memorandum of Understanding for a Leeds City Region Pool for 2022/23 is attached at **Appendix A** and the Terms of Reference for the Joint Committee for 2022/23 at **Appendix B**. These will remain in draft until ratified by the Joint Committee.
- 3.3. It should be noted that the draft Memorandum of Understanding differs significantly from the Memorandum of Understanding approved by the joint committee for 2021/22. In late September 2021 the government called for expressions of interest to form pools for 2022/23. At this time the Government, for the first time, published a model Memorandum of Understanding for 2022/23. The new draft Memorandum of Understanding closely follows this model Memorandum of Understanding.
- 3.4. The central difference between the 2021/22 and draft 2022/23 Memoranda is the methodology for distributing the gains retained by the pool between member authorities. Although the joint committee retains the power to fund regional projects directly, any surplus retained after these projects are funded is redistributed back to member authorities. Under the 2021/22 Memorandum any surplus would be distributed 50% in proportion to population and 50% in proportion to gains above the baseline. The draft 2022/23 Memorandum changes this to the following methodology: -
- 25% in proportion to population, to recognise the most significant driver of need,
 - 25% in proportion to growth above the baseline, to continue to incentivise growth in the business rates tax base in the region,
 - 25% in proportion to the levy payments made to the pool, to recognise the contribution of the 3 levy-paying authorities to the income of the pool,
 - 25% to the 4 top-up authorities in proportion to the top-ups they receive from Government, to recognise that without the participation of top-up authorities levy payments could not be retained within the region.
- 3.5. This methodology was agreed for the purposes of the application to pool in 2022/23 by the Chief Finance Officers of the seven member authorities. Alongside this were changes to provide that the decision to admit new member authorities be taken from the joint committee, instead requiring unanimous agreement of all member authorities, and the addition of a provision to ensure any share of a surplus could be paid to the successor authority of any member authority in the light of the Local Government Re-organisation in North Yorkshire.
- 3.6. The Joint Committee are requested to formally approve the Memorandum of Understanding and Terms of Reference, as attached at **Appendices A and B**.

4. Updated Estimated Leeds City Region Pool Income 2021/22

- 4.1. Based on authorities' own estimates at the time of the pool application process (October 2020), the Leeds City Region Business Rates Pool was estimated to keep £4.8 million income in the region from retained levy payments.

- 4.2. Since the application process, member authorities completed their NNDR1 forecasts of Business Rates income for the year 2021/22. At that time, January 2021, this led to an updated, latest estimate of slightly over £4.6 million. A monitoring exercise as at 31st August 2021 estimated an increased level of income retained of £5.1m as the economy has begun to reopen since March 2021. However latest figures available, including two out of the three levy-paying authorities' draft outturn NNDR3 returns, which have to be provisionally completed by 30th June 2022, show a dampening of expectations in the recovery of business rates income, and a reduction in income to the Pool to £4.3m. Calculations of income to the pool will not be finalised until NNDR3 returns are externally audited, usually by the 30th September 2022.
- 4.3. **Table 1** below demonstrates where the levies are paid from and how this has changed from the estimated NNDR1 position. The projected levies as at 31st March 2022 are based on latest information provided by member authorities.

Table 1: Levy payments to the 2021/22 Leeds City Region BR Pool

Authority	Levy payment NNDR1 £m	Levy payment 31-Aug-21 £m	Levy payment 31-Mar-22 provisional £m
Harrogate	1.145	1.441	1.421
Leeds	0.619	0.335	0.897
York	2.802	3.297	1.955
Total	4.566	5.073	4.273

5. Updated Estimated Leeds City Region Pool Income 2022/23

- 5.1. During the application process to continue the Leeds City Region Pool into 2022/23 (October 2021) the estimate of the additional funding that could be retained in the region was £5.1m. Since that time the member authorities have submitted to Government their forecast of income for 2022/23 on the NNDR1 return for 2022/23. Using these figures the estimated income to the pool can now be estimated to be £4.1m from the levy payments retained by the 3 levy-paying authorities as shown in **Table 2**.

Table 2: Estimated levy payments to the 2022/23 Leeds City Region BR Pool

Authority	Levy payment NNDR1 2022/23 £m
Harrogate	0.919
Leeds	0.725
York	2.459
Total	4.103

6. Continued Risks to Pool Funding

- 6.1. The 2021/22 and 2022/23 Leeds City Region Business Rates Pools are levy pools under 50% business rates retention. Under the 50% scheme the financial advantage of forming a business rate pool is the retention of levy payments within the region that would otherwise have to be made to central government. The government's pooling prospectus is clear, the business rates retention scheme gives authorities scope to generate additional growth through collaborative effort and to smooth the impact of volatility in rates income across a wider economic area.
- 6.2. Continued risks to the economy, particularly surrounding the ongoing cost of living crisis post-COVID, continue to pose a risk to business rates income and its associated general fund income streams. Risks to growth, Empty Rate Relief and bad debt costs remain high. For some Authorities a reduction in business rates may result in a safety net payment being required from the Pool, though this is not currently projected.
- 6.3. An authority would fall into safety net if it suffered a reduction in adjusted retained rates income to a threshold below 92.5% of their baseline funding level.
- 6.4. The government's pooling prospectus notes that the nature of the pooling arrangement is to provide a safety net at 92.5% for authorities who see significant reductions in their income from the rates retention scheme. The Memorandum of Understanding for the Pool therefore reflects that if an authority falls into safety net the loss of income should be met by the retained levies from the other authorities. If there is not enough in retained levies, the net loss will be shared amongst all members of the Pool (including those in safety net).
- 6.5. If the Pool in its entirety falls into safety net there would be a safety net payment from government up to the Pool's 92.5% threshold. In this situation there may need to be a reallocation of funding to ensure all authorities received a level of funding up to their safety net position.
- 6.6. Whilst monitoring will be ongoing throughout the year, the final unaudited position for the 2021/22 Pool will not be known until September 2022, and September 2023 for the 2022/23 Pool, when authorities will be able to finalise their known positions for the year.
- 6.7. Local authorities will need to continue to monitor the ongoing impact of COVID-19 and the cost of living crisis on collection funds and lobby Government for ongoing support to deal with the ongoing financial impact should it prove unmanageable. Should any such support be forthcoming this may mitigate the extent to which the Pool is impacted.
- 6.8. To summarise the current position, the main risk of a 50% retention pool is that if a member authority becomes entitled to a safety net payment, because its retained income has fallen dramatically, then that safety net payment will no longer be received from the Government but will have to be met by other members of the pool. This will represent a loss of income to the region.

7. Proposed Allocation of Leeds City Region Business Rates Pool Funds

- 7.1. Notwithstanding the risks noted in section 6 above, the Pool's current forecasts for 2022/23 indicate that whilst some authorities are close to the safety net threshold, no authority is currently forecast to breach the threshold.
- 7.2. The NNDR1 return forecasts for 2022/23 business rates retained have been received from member authorities. **Table 3** shows how close each authority is to the safety net threshold.

Table 3: Reduction in adjusted BR income possible in 2022/23 before crossing safety net threshold

Authority	Retained Rates income £	Safety Net threshold £	Reduction in BR income possible before threshold
Bradford	141,797,115	128,813,280	22.7%
Calderdale	43,552,594	39,061,386	18.8%
Harrogate	5,580,076	3,461,860	9.8%
Kirklees	87,413,208	76,477,763	25.5%
Leeds	167,162,692	146,551,835	12.3%
Wakefield	85,857,989	66,724,701	30.8%
York	32,042,682	24,563,396	16.8%

- 7.3. In October 2021 the joint committee agreed in principle to the payment of £144,000 to Screen Yorkshire from the 2021/22 surplus. However, the accompanying report to this decision intimated that this payment was made by the Pool to fulfil a pre-existing liability of the member authorities that would have otherwise be met by individual authorities. This was not the case and the payment would actually be a grant payment from the Pool to Screen Yorkshire. The committee will be asked to reconsider this decision again as a grant payment to Screen Yorkshire of £144,000. Details are in the "Grant Funding to Screen Yorkshire's Film Office" report later in today's agenda. The following projections of the redistribution of the remaining surplus to member authorities assumes that the joint committee approves this payment.
- 7.4. If the joint committee were to approve the use of Pool funds to make a grant payment to Screen Yorkshire of £144,000, the projected distribution of funding between member authorities of the 2021/22 surplus. is therefore as set out in **Table 4**. However, these figures will not be finalised until the outturn 2021/22 NNDR3 returns are externally audited and submitted to Government. This is not expected until 30 September 2022. The distribution of this funding follows the methodology of the 2021/22 Leeds City Region Business Rates Pool, that is, 50% in proportion to growth and 50% in proportion to population.

7.5. The re-distribution of the forecast surplus for 2022/23 is as set out in **Table 5**. This currently assumes that the joint committee will not make any decisions to fund regional projects from the surplus, and follows the methodology in the revised draft Memorandum of Understanding for 2022/23 as set out in paragraph 3.

Table 4: Projected re-distribution of Leeds City Region Business Rates Pool surplus 2021/22

Authority	Redistributed levy £m
Bradford	0.611
Calderdale	0.160
Harrogate	0.285
Kirklees	0.359
Leeds	1.225
Wakefield	1.079
York	0.410
Sub-total	4.129
Screen Yorkshire Grant	0.144
Total	4.273

Table 5: Forecast re-distribution of Leeds City Region Business Rates Pool surplus 2022/23

Authority	Redistributed levy £m
Bradford	0.833
Calderdale	0.225
Harrogate	0.340
Kirklees	0.528
Leeds	0.717
Wakefield	0.619
York	0.841
TOTAL	4.103

8. Recommendations

8.1. Members are recommended:

- a) To note the context and structure of the 2022/23 Leeds City Region Business Rates Pool as described in **Paragraphs 1 and 2**;
- b) To approve the Memorandum of Understanding and Terms of Reference set out in **Paragraph 3 and Appendices A and B**;
- c) To note the projected Pool income for 2021/22 and 2022/23 as shown in **Paragraph 4 and 5**;
- d) To note the risks to retained income and of breaching safety net at **Paragraph 6**; and
- e) To note the projected and forecast re-distribution of Pool income to member authorities at **Paragraph 7**.